Managing Multiple Connected Accounts

Integrations · https://coreel.ai/help/managing-multiple-connected-accounts/

Use this guide when you or your team work across more than one mailbox/provider context.

What to Keep Consistent

- Choose a primary sending account per user/team
- Keep naming conventions clear in internal SOPs
- Avoid frequent switching between identities unless necessary

Best Practices

1. Connect only accounts you actively use.
2. Verify account label after connecting.
3. Send a small test email after switching accounts.
4. Keep integration ownership with Owner/Manager for org-level providers.
5. Reconfirm account selection before high-volume sends.

Troubleshooting Wrong-Account Sends

- Disconnect the incorrect account
- Reconnect the intended account
- Re-test with internal recipient first
- Document expected sender in your team playbook

Team Governance

- Owners define which provider/account is “official”
- Managers help enforce consistent sender setup
- Users should not connect personal accounts unless approved